

# Lawn & Turf Landscaping, Inc.

## Application For Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.  
(This a Drug Free Environment! There will be Drug Testing!)

(PLEASE PRINT)

Position(s) Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_

How Did You Learn About Us?

- Advertisement       Friend       Walk-In  
 Employment Agency       Relative       Other \_\_\_\_\_

Last Name

First Name

Middle Name

Address      Number      Street      City      State      Zip Code

Telephone Number(s)      email

If you are under 18 years of age, can you provide required proof of your eligibility to work?       Yes       No

Have you ever filed an application with us before?       Yes       No

If Yes, give date \_\_\_\_\_

Have you ever been employed with us before?       Yes       No

If Yes, give date \_\_\_\_\_

Are you currently employed?       Yes       No

May we contact your present employer?       Yes       No

Are you prevented for lawfully becoming employed in this Country because of Visa or Immigration Status?       Yes       No

*Proof of citizenship or immigration status will be required upon employment.*

On what date would you be available for work? \_\_\_\_\_

Are you available to work:  Full Time     Part Time     Shift Work     Temporary

Are you currently on "lay-off" status and subject to recall?       Yes       No

Can you travel if a job requires it?       Yes       No

Have you been convicted of a felony within the last 7 years?       Yes       No

*Conviction will not necessarily disqualify an applicant from employment.*

If yes, please explain \_\_\_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

## Employment History

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in comments section below.

Employer	Dates Employed		Work performed and job responsibilities
	From	To	
Telephone			
Address	Hourly Rate/Salary		
	Starting		
Job Title	\$	Per	
May we contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Hourly Rate/Salary		
Reason for Leaving	Final		
	\$	Per	
Employer	Dates Employed		
	From	To	
Telephone			
Address	Hourly Rate/Salary		
	Starting		
Job Title	\$	Per	
May we contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Hourly Rate/Salary		
Reason for Leaving	Final		
	\$	Per	
Employer	Dates Employed		Work performed and job responsibilities
	From	To	
Telephone			
Address	Hourly Rate/Salary		
	Starting		
Job Title	\$	Per	
May we contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Hourly Rate/Salary		
Reason for Leaving	Final		
	\$	Per	

**Skills and Qualifications** Summarize special skills and qualifications acquired from employment or other experiences that may qualify you to work for our company

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## Educational Background

List last three schools starting with last

School	# Years Completed	Degree/Diploma	Class Rank/GPA	Major	Minor

## References

List name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references that are not related to you.

Name	Telephone	Years Known
	( )	
	( )	
	( )	

List any license, certificates, memberships etc. related to the Landscape Industry


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List any additional information you would like us to consider

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Do you have experience with the following?

- |     |     |                         |     |     |                          |
|-----|-----|-------------------------|-----|-----|--------------------------|
| Yes | No  |                         | Yes | No  |                          |
| ___ | ___ | Blueprints              | ___ | ___ | Small Tractors           |
| ___ | ___ | Landscape Designing     | ___ | ___ | 4-speed trucks           |
| ___ | ___ | Building Retainer Walls | ___ | ___ | Bobcat                   |
| ___ | ___ | Supervising             | ___ | ___ | Tree Spade               |
| ___ | ___ | Riding Mowers           | ___ | ___ | Walk Behind Mower        |
| ___ | ___ | 2 Cycle Equipment       | ___ | ___ | Pruning                  |
| ___ | ___ | Fertilization           | ___ | ___ | Mechanical/engine repair |

Do you have a valid driver's license? \_\_\_\_\_ CDL? \_\_\_\_\_

# Applicant's Statement

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I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

The applicant understands that neither this document nor any offer of employment from the employer constitute an employment contract unless a specific document to that affect is executed by the employer and employee in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_  
\_\_\_\_\_

Employed  Yes  No Date of Employment \_\_\_\_\_

Job Title \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

Interviewed By \_\_\_\_\_ Date \_\_\_\_\_

Notes: